

These are the minutes of the Regular Session of the City of Adams, WI held on October 6, 2014 in the City Municipal Building.

The Pledge of Allegiance was recited.

Meeting was called to order by Mayor Baumgartner. On roll call were Alderpersons Hilson, Jensen, LaQuee, Marti, Roseberry, Mayor Baumgartner and Chief Anderson. Alderperson Kierstyn and Street Superintendent Mead were excused.

Consent Agenda:

1. Approval of Council Meeting Minutes:
  - a. September 15, 2014 Regular Session
2. Committee/Commission/Authority Minutes:
  - a. September 11, 2014 Policy & Procedure Committee
  - b. September 24, 2014 Public Works Committee
  - c. September 30, 2014 Finance Committee
  - d. August 14, 2014 Adams County Fire District
  - e. October 2, 2014 Downtown Development Commission
3. Operator License(s)
  - a. September 15, 2014 – October 6, 2014 – None Received.
4. Temporary Class “B: Licenses (s)
  - a. Issuance of Temporary Class “B” (Special – Picnic) License(s) – Knights of Columbus

LaQuee asked to pull the Cable Advisory and Finance Minutes and Marti asked to pull the Public Works Minutes as they had questions. **Motion by Roseberry, second by Jensen to approve the Consent Agenda removing the Public Works, Finance and Cable Advisory Committee Minutes for Discussion. Roll call vote, all voted aye.**

Marti questioned if Well House #1 was going to be demolished. The Mayor stated yes we are as the roof is caving in and needs to be taken down. LaQuee asked if that was the well house on Grant St. The Mayor said yes. He asked about the underground tank. The Mayor responded we are checking to see if it is cement or metal before any decisions are made. In reference to the Finance Report, LaQuee had three questions. He asked what was Daric Smith talking about two things for refinancing? The Mayor responded that we are looking at refinancing what we owe back to the Rural Development Corp. so they can put that money back in their account. Either way, we would have to pay the money back. LaQuee said that they want their money back. The Mayor stated no, we are just being proactive and approached them first. Roseberry asked aren't there some stipulations to that loan and that's why we really want to finance, something about the number of jobs? The Mayor answered I do know that we can direct it toward anything to do with the water and sewer plant, but if we can do this and pay them back, it would be best. LaQuee asked how much was the loan, \$185,000? The Mayor answered yes. His next question was how are we doing on the budget? The Mayor said we are waiting on the numbers for the Tif Assessment and we should have them around October 15<sup>th</sup> and then we should be able to finish it up. LaQuee questioned if it would be finished in time for Council to review it? The Mayor answered absolutely. LaQuee's last question, on the approval of the Railroad Street Project, why did they wait? The Mayor answered that they put it off last year, not the City, and now the price of asphalt has gone up. The increase of \$3,600 to the \$12,500 is actually on the high end. LaQuee asked if the \$12,500 bid was lower than the other bids and the Mayor said yes. Hilson spoke up to say on the important dates to remember, the budget publication needed to be at the paper by November 10<sup>th</sup> at 10am. He asked if we should move that up to make sure that we....the Mayor interjected and said the numbers come out around October 15<sup>th</sup> and we should be ok on that. If we have to we can adjust it. In regards to the Cable Advisory

Minutes, after reading the minutes Roseberry said she talked to the superintendent of schools and was assured that the principal of the high school or he would be at the next meeting. LaQuee said that several years ago we tried to do a survey and the way it came out is if you have one cable company in town no one else will talk to you. The Mayor said anyone could say I'll switch my contract to another provider but when it comes down to it, it might be 50 cents higher or a dollar higher and they might not go with it. So when they get the capital, they will go from neighborhood to neighborhood right now until we can come up with a better plan. Roseberry said there have been other businesses in the area that have expressed interest and where the lines go around that area they would be willing to provide service. LaQuee said several years ago we drew up a contract with the school that the City would pay the schools so much a year to operate Channel 4 and they have not been fulfilling it for quite some time. If the school is not going to get it together and fulfill the agreement then I suggest we discontinue payment. We haven't had anybody here in months. The Mayor responded we almost did that three years ago and we had a pretty good first year but we have now gone through four teachers. I think that is something that should go on the next agenda after meeting with the school at the next cable meeting. LaQuee said if it gets worked out he would like to see a new camera to get things working the way it should be. People have the right to see what's going on.

#### Committee/Commission/Authority/Advisory Minutes

##### Policy and Procedure:

In petitions and communications a discussion was held on the fence ordinance. This will be discussed further at the next meeting.

Agenda Items: Discussion Relating to Village of Friendship – ATV Ordinance. Clerk Winters and Street Superintendent Mead stated that they had met with Kirk Russell and requested proposed trail maps through the Townships.

Recommendation Relating to Implementation of Municipal Court Ordinance. No current status.

Discussion Relating to Utility Rate Ordinance. Clerk Winters stated that all ordinances pertaining to the Utility Increase will need to be amended.

Discussion Relating to Surety Bond. Attorney Riffle had sent a letter regarding a Developer's Option to Provide a Surety Bond or Letter of Credit for Council to review and possibly adopt. Mayor Baumgartner will get a sample ordinance from Attorney Riffle.

Discussion Relating to the Code of Ordinance and Codification Updates. Clerk Winters distributed a list of the all ordinances that the Committee had reviewed and of changes with newly proposed ordinances that need to be considered.

##### Public Works Committee:

In Petitions and Communications a discussion was held regarding the City Hosting an Oktoberfest celebration in Lion's Park on Wednesday, October 15<sup>th</sup>.

##### Agenda Items:

Report on Public Works Department Activity:

Discussions were held regarding:

- tree trimming – moving on to leaf pick-up
- storm drain clean-out
- hydrant flushing completed this week
- after Oct. 15<sup>th</sup>, closing parks down

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Discussion Relating to Water Leak Locating – Maintenance: A discussion was held regarding using Dave Holmes from Green Bay for \$1,800 every 3 years.

Discussion/Recommendation Relating to Demolition of Well House #1: No discussion was held.

Discussion/Recommendation Relating to Replacing of Posts at Burt Morris Park: Recommendations were made to replace posts with boulders not to exceed \$3,600 out of the park fund.

Discussion/Recommendation Relating to Railroad Street Project: Recommendations were made to award Rhinehart Construction the project, not to exceed \$12,500 plus additional gravel if needed.

Discussion/Recommendation Relating to Sale of International Plow Truck: Recommendations were made to authorize Street Superintendent Mead to negotiate the trade of the truck for a push blade.

#### Finance Committee:

In Petitions and Communications Daric Smith informed the committee that he has spoken to two banks and will speak to another this week regarding refinancing.

Street Superintendent Mead and Clerk Winters are working on the self-inspection report received from the DNR that is due every five years. This is for the grant received for improvements to Burt Morris Park from the Land & Water Conservation Funds (LGCF) Grant.

Agenda Items: Pending Projects and Project Status – South Business Park: Discussion was held on the potential of a business development in the South Business Park or possibly elsewhere. The company is outgrowing their current location and needs to expand their business. Discussion was held on the restrictions and/or stipulations for the South Business Park. Clerk Winters is to get a copy of these restrictions to the Committee Members and Daric within two weeks.

Discussion Relating to Utility Rate Increase – PSC: Clerk Winters stated Mayor Baumgartner has been in contact with the PSC and working on the rate increase.

2015 Budget Review: Clerk Winters stated Mayor Baumgartner is working on the budget. She distributed several spreadsheets, reviewed the 2015 State Revenue amounts that we have received to date, and included a timeframe for budget adoption.

Discussion Relating to Delinquent Invoice(s): Clerk Winters gave an overview of the delinquent Personal Properties and methods of collection. She explained that her department has sent several invoices over the months to these property owners. She would like Attorney Richards-Bria to send a letter to the individuals that explains the City's next course of action for non-payment. Such as the Department of Revenues Tax Refund Intercept Process (TRIP), Small Claims Court or her recommendation for collection process.

Approve Railroad Street Project Bid Amendment: Street Superintendent Mead explained that the project bid was approved by Council last year. Due to delays, it increased \$3,600 (from \$8,900 to \$12,500) and was approved at last week's Public Works meeting for the additional \$3,600. Motions were made to approve the additional \$3,600 project bid.

Recommendations were made to Approve Payment of Bills.

#### Cable Advisory:

##### Agenda Items

Discussion Relating to Telephone Conference with Marquette-Adams Telephone Cooperative Representatives: Mayor Baumgartner contacted Marquette-Adams Telephone Cooperative and they stated they would be willing to provide service to homes by their lines.

Discussion Relating to Survey of Cable Services: Marquette-Adams Telephone Cooperative is not interested in doing a survey at this time.

Discussion Relating to Funding Sources: Mayor Baumgartner contacted Mid-State regarding funding sources to persuade them to expand to Adams. There are no grants currently available.

Discussion Relating to Cable Services and Channel 4 Programming: The committee would like Channel 4 to be updated. A discussion was held regarding getting a better camera for taping the City Council Meetings. The School District is trying to fill the Channel 4 position.

#### Downtown Development Commission:

##### Agenda Items

#### Discussion/Review – Lion's Park Oktoberfest

- The flyer that was created for the event is completed
- Tent from Allied Cooperative, no charge, our staff will be setting it up and taking it down
- Knights of Columbus will be providing food and beverages for purchase
- JC Dummit providing heated food trailer, no charge, for the Knights to use
- Porta potty has been reserved
- Live music by, Brandon Sleeman, Mike Clark, Randy Renner, Cathy Renner and Duane James has been confirmed
- B. Kierstyn has acquired hay bales for seating and decoration, such as corn stalks and a scarecrow. He is having a sign made approx. 4 X 6 that will be located at the Lions Park. It will also be in the Homecoming Parade.
- Coupons will be given to the Farm Market vendors to receive a free meal and beverage as a thank you for participating, 2 per vendor

Still need more decorations such as pumpkins, gourds, scarecrows and rope lights to be donated. These decorations can be returned. Please drop them off at City Hall as soon as possible.

Petitions and Communications: Kathleen Dye, Adams County Clerk of Circuit Courts, introduced herself and explained how she and her office operate.

#### Report of City Officers:

Mayor Baumgartner: Reported that we had a very successful first year for the Farmers Market. We are having a wrap up party at Lions Park starting roughly 5pm and lasting until approximately 8pm. We will have music, the Knights are going to do food and beer and we will have lots of decorations and entertainment. This should help bring more activities to the park as there has been a very positive response to it. The date for the Oktoberfest celebration is October 15<sup>th</sup>. She received a thank you from Taylor for the great homecoming they received after the weight lifting competition. She then read "A Proclamation – Freedom From Workplace Bullies Week" for October 19-25, 2014.

Chief's Report: Reported the Police Department is now doing vehicle unlocks. Each vehicle has been equipped with tools that will allow us to unlock cars, free of charge, for city citizens. Also, in regards to property maintenance, in my nine months here we are making some headway. We will now start paying attention to property maintenance issues we have in some of our alleys. We want to address any issues before the snow falls. LaQueue asked how he was doing with the municipal court. We are meeting with our City Attorney on Friday the 10<sup>th</sup> and with the town attorney from Rome and the two police chiefs are going to work out the ordinance and some of the financial details that we have to overcome. We are still on course and looking at January 1<sup>st</sup>.

The Mayor noted that Dave Mead is off today. Our condolences go out to his family. In his absence, she reported they are starting leaf pickup. As a reminder, they are to be placed at the road side and not in the

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alley. They will pick them up starting at one end of town through the other and they will do that each week every Monday.

New and Unfinished Business:

A discussion was held regarding the setting of Halloween Trick-Or Treat hours. **Motion by Marti, second by LaQuee to Approve Halloween Trick-Or-Treat Hours as Friday, October 31, 2014 from 4pm to 7pm. Roll call vote, all voted aye.**

A discussion was held regarding the 2015 Ambulance services – ACES. The Mayor reported that for the 2015 calendar year they are requesting a \$20 per Capita increase. At this time we are paying \$18.58 subsidy per capita. The \$20 per capita increase exceeds the consumer price index which is part of the contract where each year they can do an increase based on that. This is well above that. I am putting this out to you as to whether we approve the consumer price index or the \$20 increase. It was asked what option do we have? The Mayor stated that it was made very clear at the start of this discussion when Curtis backed out that we were not going to do any major increases for the contract. Marti asked \$20 is how much of the percentage? If we did the CPI which is 1.8%, it would be \$0.33 so the \$20 would be a substantial increase. **Motion by LaQuee, second by Marti to Stay With The Consumer Price Index Increase for the 2015 ACES Contract.** Roseberry asked if we had another ambulance service pull out. The Mayor answered no. They have an option to increase the per capita which is per year. They are asking to go over that so this has to go back to each municipality and township for approval and it will probably stay at the consumer price index. **Roll call vote, all voted aye.**

A discussion was held on replacing of posts at Burt Morris Park. What we would like to do, as we can't get the same type of posts, is we are looking at getting the boulders loaded into our dump trucks or we'll just have them come and do it. The discussion was leaning more to having them just do it. Marti asked when this was going to be done, and the Mayor said we don't have a date yet. Roseberry asked if this was budgeted and the Mayor responded we have it in the Parks Fund. **Motion by Roseberry, second by Hilson to Replace the Posts with Boulders at Burt Morris Park Not to Exceed \$3,600 From the Parks Fund.** LaQuee asked if we were replacing all the posts at the park. The Mayor answered no, only the ones by the shelter. LaQuee also stated for everyone's personal knowledge that the Park Fund's money was pretty much donated by Burt Morris and the Mayor added that the Harold Henning Estate has also donated money. **Roll call vote, all voted aye.**

**Motion by Jensen, second by Hilson to Approve Payment of Bills. Roll call vote, Hilson, Jensen, LaQuee, Roseberry aye, Marti no.**

**Motion by Marti, second by Jensen to Adjourn. Roll call vote, all voted aye.**

Respectfully Submitted,  
Jeanne G. Gostomski  
Deputy Clerk/Treasurer